

FURTAH PREPARATORY SCHOOL TECHNOLOGY HONOR POLICY

The students, faculty, administration, and parents of Furtah Preparatory School agree to abide by the following Technology Honor Policy, which sets forth the accepted use of computers both in and away from school. The student deserves to be given flexibility and respect in using computer technology as a learning tool. However, flexibility should not allow the use of technology to infringe on others' privacy, nor allow access to inappropriate information.

VIOLATIONS OF THE FPS TECHNOLOGY HONOR POLICY ARE A SERIOUS BREACH OF TRUST AND WILL BE HANDLED BY THE ADMINISTRATION.

1. Security

- a. I agree to provide any passwords I have set to protect files on my computer to appropriate FPS if requested.
- b. I will make no attempt to access secure school information.
- c. I will not download or install additional antivirus or security software without approval from administration.
- d. I will install Microsoft Updates when notified by the update center on my computer.
- e. I take responsibility for securing and maintaining my laptop computer.

2. Use of the FPS Network

- a. I will use the Internet at FPS only for school-related research and approved surfing.
- b. I will not try to circumvent the school firewall and content filtering system or use Internet proxy sites and proxy software.
- c. I will not seek, use, download, or store inappropriate information (pornographic, vulgar, gambling, militant/extremist, etc.) on my laptop or any other electronic storage medium.
- d. I will not download non-school related music or video files through the school network. This includes using peer-to-peer networking software such as LimeWire or Bittorrent on the FPS Network.
- e. I will not use electronic media devices (e.g., iPod, iTouch, MP3 Player) while in school unless approved by a teacher.
- f. I will not use IM (electronic communication) or electronic social networks (Facebook, etc.) during school hours without my teacher's or administration's permission.
- g. I will not use non-approved devices to connect to the FPS Wireless Network. This includes cell phones, an iTouch, an iPad, or laptops that have not been approved by FPS.
- h. I will never give out information electronically that could identify either the student or the school.
- a. I will make every effort to properly reference any information I find on the Internet and use the school assignments and research.
- j. I understand FPS uses anti-plagiarism software to monitor originality of my work.

3. Email

- a. I will use email in a manner consistent with the FPS Technology Policy and is courteous and considerate.
- b. I will make no attempt to read or forward anyone else's email.
- c. I understand that my personal email account is not to be accessed while at school unless with the teachers' or administration's approval.

4. Games and Files

- a. I will only play educational games on the computer or over the Internet while at school, and then only with teacher's or administration's approval.
- b. I understand file sharing is generally illegal and can harm my laptop.
- c. I will ask the administration if I have any copyright questions regarding sharing files.