

Furtah Preparatory School

"Inspiring Hope; Changing Lives"

5496 Highway 92 Acworth, GA 30102

Tel: 678-574-6488 Fax: 678-574-6818

Admission Procedures

Please follow the steps outlined below:

1. Fill out all application forms/ documents and send them to Furtah Preparatory School with the \$75.00 non-refundable application fee.
2. Complete and submit the *Authorization and Permission to Release Information* to the applicant's current school. **The applicant is to request all former school records (including report cards, Standardized Testing, and Teacher Recommendation Forms for Math and English) to be sent to FPS.**
3. Supply the information requested on the *Records Release Form* and submit that form directly to FPS with all the other application forms.
4. Provide your current English and Math teacher with the confidential evaluation form. Ask them to send the form(s) to FPS. **PLEASE NOTE:** *It is beneficial to include a stamped and pre-addressed envelope with each form to make the process easier for the teacher(s) to return the form by mail.*
5. If you have not already done so, call the office at 678-574-6488 to schedule a campus visit.
6. Once a student is accepted for admission, a registration form for the year in which a student plans to enter the school must be completed, signed, and returned to the school **with a non-refundable registration fee. All FACTS Tuition forms must also be completed, signed, and returned at this time.**
 - Montessori (2.5 through Kdg.): \$250.00 registration fee
 - All other students: \$500.00 registration fee.
7. When the school receives your registration fee and forms, an enrollment contract will be mailed for your signature; if you prefer, you may come in to the office and sign the contract. **In addition, you will be required to complete and return the following items:**
 - A copy of the applicant's original birth certificate
 - A copy of the applicant's Social Security Card (students entering 9th-12th grades)
 - A current immunization form #3231(required before the registration is final)
 - If the applicant will have an automobile on campus, the *Automobile Agreement, Registration and Release Form must be completed & submitted.*
 - In case of divorce, a copy of custody papers is required to complete registration.

Please note: It is the responsibility of the parent(s)/guardian(s) of the applicant to make certain that all materials are completed and returned to FPS.

The submission of a completed application does not imply that a binding contractual agreement has been made. The submission of an application does not guarantee acceptance, nor does it guarantee that space is available. Students must re-apply each year.

Admission Criteria

1. Student behavioral/conduct records will be reviewed.
2. Recommendations from academic teachers from the applicant's current school will be reviewed.
3. An interview with the applicant, as well as the applicant's parent(s)/guardian(s) will be conducted.
4. All fees must be paid and forms completed before the applicant is admitted.

Admissions Decisions

1. FPS may deny acceptance to an applicant with non-disclosure of reasons.
2. FPS reserves the right to deny acceptance or terminate or suspend enrollment of students at the school's discretion.
3. FPS reserves the right to determine the placement of an applicant into a grade level and/or classes and subjects deemed most appropriate for his/her school experience.
4. FPS reserves the right to determine whether FPS is an appropriate placement for the applicant and/or family.

FPS admits students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities generally accorded and made available to students at the school. FPS does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, athletic and other school administered programs.