

Furtah Preparatory School
"Inspiring Hope - Changing Lives"
5496 Highway 92 Acworth, GA 30102
Tel: 678-574-6488 E-Fax: 678-324-3911

New Student Registration Procedures

1. Complete, sign and return the *New Student Registration Form* for the 2009-2010 school year along with the registration fee. This form *must be obtained in the office once* the student is officially admitted to Furtah Prep.
2. The following forms are available for printing. Please have these forms completed, signed, dated, and ready to submit (to the FPS office) with the *New Student Registration Form*.
 - **Medical Information and Release Form**
 - **Physical Education Permission Form (for participation in PE classes and on campus activities)**
 - **Inclement Weather Form**
 - **Request for Administration of Medication Form**
 - **Photography Permission Form**
 - **FPS Student Handbook Signature Page (Please read the FPS Student Handbook which is available on our website. The Signature Page is the final page of this document.)**
 - **FPS Emergency Contact Form**
3. In addition to the above named items, you will be **required** to provide the following before your student enters Furtah Preparatory School:
 - a copy of the applicant's original **birth certificate**
 - a copy of the applicant's **Social Security Card**
 - a **current immunization form #3231**
4. If your student will have an automobile on campus, the **Automobile Agreement, Registration and Release Form** must be completed, signed/dated and submitted to the office **before** he/she drives to school.
5. In the case of divorce, a copy of **custody papers** is required.
6. If your student will be participating in any sporting activity offered through the school, the following forms are available on our website and must be submitted:
 - **Athletic Participation/Consent (for participation in competitive sports)**
 - **Athletic Physical Form- (for participation in GISA sports)**

7. Complete the following forms (available for download – See “Tuition and Payment Options”). A signature is required.
 - **Tuition Payment Preference Form**
 - **Tuition Payment policy**
 - **Terms and Conditions letter**
 - **FACTS Tuition Payment Agreement (See the Business Manager).**

Please submit these forms to the Business Manager.

8. Sign the **Enrollment Contract** for the 2009-2010 school year.
9. All paperwork must be completed and accounted for in the student’s file before he/she enters Furtah Preparatory School.